



Erasmus+ Traineeship

EMPLOYER INFORMATION	
Name of Organization	University of Murcia
UMU Contact Person and e-mail	Elena Gadea Montesinos
UMU Address	Department of Sociology. School of Economics and Business. Campus de Espinardo
UMU Telephone	(+34) 868 884091

ENTERPRISE JOB DESCRIPTION	
Name of enterprise	Department of Sociology. University of Murcia
Duration	3 to 9 months
Working Hours	Around 30h/week
Project Description	Activities linked to the Department of Sociology Research Groups: https://www.um.es/ar/web/sociologia/contenido/investigacion/grupos - Sociology of Welfare and Aging -Organization, Communication and Social groups -Social Exclusion and Inequality -Territorial Restructuration and Social Inequality



<p>Tasks of the Erasmus intern</p>	<p>While a research assistant is expected to contribute in many ways to the research project, typical responsibilities include the following:</p> <ul style="list-style-type: none">• Conduct literature reviews• Collect and analyze data• Prepare materials for submission to granting agencies and foundations• Prepare materials for Research Ethics Committee review• Prepare interview questions• Recruit and/or interview subjects• Maintain accurate records of interviews, safeguarding the confidentiality of subjects, as necessary• Summarize interviews• Provide ready access to all experimental data for the faculty researcher and/or supervisor• Request or acquire equipment or supplies necessary for the Project• Manage and respond to project related email• Prepare, maintain, and update website materials• Supervise undergraduate students working on the research project (maintaining records on assignment completion, acting as liaison/mediator between the undergraduate students and the faculty researcher)• Attend project meetings• Attend area seminars and other meetings as necessary• Summarize project results• Prepare progress reports for the PI and funding agency• Prepare other articles, reports, and presentations• Monitor the project budget <p>Other duties and responsibilities may be assigned by individual researchers. Quarterly work requirements and schedules must be discussed with the Supervisor to ensure that the work priorities can be accomplished in the 30 h/week work hours scheduled for the quarter (for a normal half-time appointment)</p>
<p>Requirements</p>	<ul style="list-style-type: none">• Academic and/or work experience related to the field of research, as defined by the supervisor/lead researcher• Experience with specialized software or datasets, as required by the supervisor• Satisfactory academic progress, as defined by the supervisor



What do we offer	We offer immediate incorporation to active projects supported by national and international competitive funding. The student will benefit from modern research facilities and from teamwork with highly competent PhD students and post-doctoral researchers, under the close supervision and guidance from senior personnel and in a friendly, collaborative environment. She/he will acquire expertise in most basic sociological research techniques, as well as in more specialized techniques of data collection and analysis.
Website	https://www.um.es/ar/web/sociologia/